

Tuesday, 8 October 2019				
		Jenny Carpenter (Lead inspector)	Daniel Leonard (Team inspector)	Karen Kerridge (Team inspector)
		MFL	Science Mathematics	English
	8:00	Arrival at school		
	8:05- 8:15	Team briefing		
	8:15	Introduction to staff at Briefing Sixth Form Common Room		
Movement	8:15- 8:30	SCR / CP referrals	Observe Ps arriving and registration KS3	Observe Ps arriving and registration KS4 / 6 th form
Reg	8:30- 8:35			
P1	8:35- 9:35	Lesson visit: Y8 SP (in room F2)	MA: lesson visits and work scrutiny (Y9) (9LA in room G3) (9LB in room G1)	Meeting with subject leader for EN followed by lesson visits and work scrutiny (7L in the library) (9LA in E6) (9LC in E3) (9LD in E7)
P2	9:35- 10:35	Meeting with subject leader for MFL followed by lesson visits (7LSP in room F3) (7LFR in room F5)	Meeting with subject leader for SC	
Break	10:35- 10:55	Observation of break time KIT meeting	Observation of break time (10 mins) KIT meeting <i>Please try to synchronise at this point in the day so that LI can see the evidence collected so far.</i>	Observation of breaktime (10 mins) KIT meeting <i>Please try to synchronise at this point in the day so that LI can see the evidence collected so far.</i>

Taverham High School

P3	10:55-11:55	Meeting with DSL Attendance and exclusions, use of internal isolation Behaviour, bullying and racist incident logs	Meeting with subject leader for MA followed by lesson visits and work scrutiny (Y11) (11R1 in room G3) (11R3 in room G5) (11R4 in room G1)	Lesson visits + work scrutiny EN (Y10) (8LC in room E2) (8LA in room E1) (8LB in room E8)
P4	11:55 – 12:55	Meeting with SENCO + lesson visits Alternative provision	11R2 in room G12 11R4 in room G1	Lesson visits + work scrutiny EN (Y8) (8RA in room E4) (8RD in the Library)
Lunch	12:55 – 13:35	KIT meeting Observation of lunchtime Synchronisation of evidence	KIT meeting Observation of lunchtime Synchronisation of evidence	KIT meeting Observation of lunchtime Synchronisation of evidence
Movement	13:35-13:40	Meeting with Ps from MFL lesson visits	Meeting with Ps from MA and SC lesson visits	Meeting with Ps from lesson visits
Ass/form	13:40 – 14:00			
P5	14:00 – 15:00	PRP SMSC / PD: Curriculum plans, evidence, tracking, quality Lesson visits tbd	Document scrutiny / Lesson visits MA / SC (Further MA – Y13)	Lesson visit EN Meeting with support staff Meeting Room
	15:00 – 15:30	Meeting with MFL teachers Meeting Room	Meeting with MA and SC teachers G14	Meeting with PPG lead G6
	15:30 – 16:00	Meeting with learning leaders Meeting room	Meeting with NQTs G14	Meeting with EN teachers G6
	16:00 – 16:45	Preparation for team meeting	Preparation for team meeting	Preparation for team meeting
	16:45 – 17:30	Team meeting	Team meeting	Team meeting
	17:30	Depart	Depart	Depart

Wednesday, 9 October 2019		
		Jenny Carpenter (Lead inspector)
		MFL
	8:00	Arrival at school
	8:05-8:15	Meeting with HT
Movement		
Reg	8:30-8:35	
P1	8:35-8:55	Survey results Phone meeting with LA Chris Snudden Deputy Director of Children Services (Education)07770771432
	8:55-9:35	Meeting with KS3 Ps
P2	9:35-10:35	Meeting with Head of sixth form Lesson visits tbd
Break	10:35-10:55	Meeting with KS4 Ps
P3	10:55-11:55	Rebecca Ricketts- Bullying log/isolation/exclusions/students leaving during year/ACE
P4	11:55 – 12:55	Meeting with governors (30 mins) (Meeting confirmed)

Taverham High School

Lunch	12:55 – 13:35	KIT meeting Synchronisation
Movement		
Ass/form	13:35-14.00	Meeting with sixth form learners
P5	14:00 – 15:00	Lesson visits with Hea
	15:00 – 16:00	Preparation of evidence Synchronisation
	16:00-17:00	Team meeting